

# Agenda



Listening Learning Leading

Contact Officer: Candida Mckelvey, Democratic Services Officer

Tel: 07895 213820

E-mail: [candida.mckelvey@southoxon.gov.uk](mailto:candida.mckelvey@southoxon.gov.uk)

Date: 1 October 2021

Website: [www.southoxon.gov.uk](http://www.southoxon.gov.uk)

## A MEETING OF THE

# Scrutiny Committee

**WILL BE HELD ON MONDAY 11 OCTOBER 2021 AT 6.00 PM**

at 135 Eastern Avenue, Milton Park, OX14 4SB

To watch this meeting, follow this link to the council's YouTube channel:

<https://www.youtube.com/channel/UCTj2pCic8vzucpzlaSWE3UQ>

### Members of the Committee:

Ian White (Chairman)

Mocky Khan (Vice-Chair)

Anna Badcock

Sam Casey-Rerhaye

Stefan Gawrysiak

Alexandrine Kantor

George Levy

David Turner

David Bartholomew

### Substitutes

*Ken Arlett*

*Peter Dragonetti*

*Kate Gregory*

*Victoria Haval*

*Lorraine Hillier*

*Kellie Hinton*

*Axel Macdonald*

*Jo Robb*

*Ian Snowdon*

*Alan Thompson*

*Celia Wilson*

*Tim Bearder*

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## **1 Apologies for absence**

To record apologies for absence and the attendance of substitute members.

## **2 Minutes** (Pages 3 - 5)

To adopt and sign as a correct record the committee minutes of the meeting held on 8 March 2021.

## **3 Declarations of interest**

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

## **4 Urgent business and chair's announcements**

To receive notification of any matters which the chair determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chair.

## **5 Public participation**

To receive any questions or statements from members of the public that have registered to speak.

## **6 Work schedule and dates for all South and Vale scrutiny meetings** (Pages 6 - 9)

To review the attached scrutiny work schedule. Please note, although the dates are confirmed, the items under consideration are subject to being withdrawn, added to or rearranged without further notice.

### **REPORTS AND ISSUES FOR THE CONSIDERATION OF THE SCRUTINY COMMITTEE**

## **7 Planning appeals**

To consider a report of the Head of Planning.

## **8 2020/21 Financial outturn** (Pages 10 - 21)

To consider a report of the Head of finance.

Patrick Arran  
Head of Legal and Democratic

# Minutes

OF A MEETING OF THE

## Scrutiny Committee

HELD ON MONDAY 8 MARCH 2021 AT 6.00 PM

### THIS WAS A VIRTUAL MEETING

You can view the recording here:

<https://www.youtube.com/channel/UCTj2pCic8vzucpzlaSWE3UQ>



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### Present:

Ian White (Chair)  
Mocky Khan (Vice chair), Sam Casey-Rerhaye, Stefan Gawrysiak, Alexandrine Kantor,  
George Levy, Sue Roberts, David Turner and Jane Murphy (substitute)

### Apologies:

Anna Badcock tendered apologies.

### Officers:

Pat Connell, Adrian Duffield, Simon Hewings, Suzanne Malcolm, Candida Mckelvey, Lucy Murfett, Adrianna Partridge, Margaret Reed and Melanie Smans

### Also present:

Cabinet Members: Councillors Robin Bennett, Andrea Powell, Leigh Rawlins, Maggie Filipova Rivers, David Rouane and Anne Marie Simpson.  
David Hutton QC

### 1 Declarations of interest

None.

### 2 Urgent business and chair's announcements

None.

### 3 Public participation

There was no public participation.

### 4 Work schedule and dates for all South and Vale scrutiny meetings

The committee were reminded that an updated version of the work programme had been circulated, after a meeting was held with scrutiny chairs and officers last week. More meeting dates had been allocated to reports coming to scrutiny. The work programme is subject to change. If members had any ideas or queries, do contact the committee chair.

## 5 A joint local plan

Cabinet member for planning, Councillor Anne Marie Simpson, introduced the report on a joint local plan.

This report was going to Cabinet on 18 March, and Council on 25 March 2021. This was a report to consider the principle behind a joint local plan. If accepted, the plan would be prepared over the next 4 years, whilst the current adopted plan was in place.

Neighbourhood plans would provide a strong base and the housing allocation would be long term. This was an opportunity to plan on similar issues and shared boundaries – such as Science Vale and Didcot Garden Town. It was anticipated that sharing the costs would result in a cost saving of a third of the cost of two separate plans. There would be an issues and risk register to mitigate and address issues during the process.

Questions were raised and responses to the committee included:

- Shared office space would continue
- It was confirmed that this report had no relation at all to becoming a unitary council.
- It was confirmed that through the Section 28 process – the separate district councils still had their own decision-making powers and process. If one council chose to reject the joint plan, it would remain without a plan and the other council could continue.
- It was confirmed that it was not intended to be a one-size-fits-all, and that there would be scope for variation – area-based policies as well as common policies.
- The committee discussed community involvement – local people could feed into the process, and this was supported through neighbourhood plans.
- It was confirmed that the delay in accepting the current South Oxfordshire Local Plan would not result in a timing issue for a joint plan.
- There was clarity from the Corporate Plan – a good starting point.
- Potential to separate the plans later if needed.
- Ecological implications – this was acknowledged in the corporate plan at this stage.
- There was a need for ongoing communications, engage residents throughout, using various communication methods.
- A clear plan was wanted for Didcot, as it spans both districts. A coherent strategy for Didcot.

The committee motioned as follows:

**Resolved:** to

Note the report on a Joint Local Plan.

## 6 Exclusion of the public

To consider whether to exclude members of the press and public from the meeting for the following item of business under Part 1 of Schedule 12A Section 100A(4) of the Local

Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in paragraphs 1-7 Part 1 of Schedule 12A of the Act, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**Resolved:** to

Exclude the public and press from the meeting to discuss the exempt reports for agenda items 7 and 8.

## **7 Leisure management overview**

The committee noted the Leisure management overview report.

## **8 Covid-19 leisure support package**

The committee reviewed the report on Covid-19 leisure support package.

The public meeting closed at 19:40pm

Chairman

Date

# Scrutiny work programme

1 October 2021



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MEETING	AGENDA ITEM	PURPOSE	CABINET MEMBER	CONTACT OFFICER
Scrutiny Committee 11 Oct 2021	<b>Planning appeals</b>	To consider the annual report	Anne-Marie Simpson	Tracy Smith <a href="mailto:tracy.smith@southandvale.gov.uk">tracy.smith@southandvale.gov.uk</a>
Scrutiny Committee 11 Oct 2021	<b>2020/21 financial out-turn</b>		Leigh Rawlins	Simon Hewings <a href="mailto:simon.hewings@southandvale.gov.uk">simon.hewings@southandvale.gov.uk</a>
Joint Scrutiny Committee 16 Nov 2021	<b>Community safety partnership report</b>		Cabinet member for housing and environment, and Didcot Garden Town	Diane Foster <a href="mailto:diane.foster@southandvale.gov.uk">diane.foster@southandvale.gov.uk</a>
Joint Scrutiny Committee 16 Nov 2021	<b>Joint South and Vale Statement of Community Involvement</b>		Anne-Marie Simpson	Emma Baker <a href="mailto:emma.baker@southandvale.gov.uk">emma.baker@southandvale.gov.uk</a>
Scrutiny Committee 29 Nov 2021	<b>The distribution of affordable housing on larger sites</b>		Anne-Marie Simpson	Steve May <a href="mailto:stephen.may@southandvale.gov.uk">stephen.may@southandvale.gov.uk</a>
Joint Scrutiny Committee 28 Feb 2022	<b>GLL performance report for 2019/20 and 2020/21</b>			Chris Traill <a href="mailto:chris.traill@southandvale.gov.uk">chris.traill@southandvale.gov.uk</a>

MEETING	AGENDA ITEM	PURPOSE	CABINET MEMBER	CONTACT OFFICER
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Items for future meetings (dates to be determined)				
Scrutiny Committee	<b>Oxfordshire Electric Vehicle (EV) Infrastructure Strategy / EV Charging Points</b>		Sue Cooper	Michelle Wells <a href="mailto:michelle.wells@southandvale.gov.uk">michelle.wells@southandvale.gov.uk</a>
Scrutiny Committee	<b>Public consultations</b>		Andrea Powell	
Joint Scrutiny Committee	<b>Future waste services</b>		David Rouane	Ian Matten <a href="mailto:ian.matten@southandvale.gov.uk">ian.matten@southandvale.gov.uk</a>
Scrutiny Committee	<b>Covid-19 Leisure Support Package</b>			Chris Traill <a href="mailto:chris.traill@southandvale.gov.uk">chris.traill@southandvale.gov.uk</a>
Scrutiny Committee	<b>Developer Contributions Supplementary Planning Documents (SPD)</b>			
Scrutiny Committee	<b>Community Infrastructure Levy (CIL) Charging Schedule 2021</b>		Cabinet member for planning	
Scrutiny Committee	<b>Communications strategy</b>		Andrea Powell	
Scrutiny Committee	<b>Flooding - partnership roles and responsibilities</b>			Andrew Down <a href="mailto:andrew.down@southandvale.gov.uk">andrew.down@southandvale.gov.uk</a>

MEETING	AGENDA ITEM	PURPOSE	CABINET MEMBER	CONTACT OFFICER
Joint Scrutiny Committee	<b>Didcot Garden Town - project update</b>		David Rouane	Marybeth Harasz <a href="mailto:marybeth.harasz@southandvale.gov.uk">marybeth.harasz@southandvale.gov.uk</a>
Joint Scrutiny Committee	<b>Oxfordshire Growth Board - review outcome</b>		Sue Cooper	Andrew Down <a href="mailto:andrew.down@southandvale.gov.uk">andrew.down@southandvale.gov.uk</a>
Scrutiny Committee	<b>Leisure strategy review</b>		Cabinet member for community wellbeing	Chris Traill <a href="mailto:chris.traill@southandvale.gov.uk">chris.traill@southandvale.gov.uk</a>
Scrutiny Committee	<b>Delivery of crematorium, graveyard or alternative provision</b>	To review provision over next 20 years within the district	Robin Bennett	Catrin Mathias <a href="mailto:catrin.mathias@southandvale.gov.uk">catrin.mathias@southandvale.gov.uk</a>



MEETING	AGENDA ITEM	PURPOSE	CABINET MEMBER	CONTACT OFFICER
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# Scrutiny Committee



## AGENDA ITEM

Report of Head of Finance

Author: Richard Spraggett

Telephone: 01235 422505

Textphone: 18001 01235 422505

E-mail: [Richard.spraggett@southandvale.gov.uk](mailto:Richard.spraggett@southandvale.gov.uk)

Cabinet member responsible: Leigh Rawlins

Tel: 01189 722565

E-mail: [Leigh.Rawlins@southoxon.gov.uk](mailto:Leigh.Rawlins@southoxon.gov.uk)

To: SCRUTINY COMMITTEE

DATE: 11 October 2021

## Financial outturn 2020/21

### Recommendation(s)

Scrutiny committee is recommended to note the overall outturn position of the council as well as the outturn of individual service areas.

**Note:** If committee members wish to raise specific questions, please send these in advance to either the committee clerk or the Strategic Finance Manager ([richard.spraggett@southandvale.gov.uk](mailto:richard.spraggett@southandvale.gov.uk)). Please be aware that if questions are not submitted in advance, it may not be possible to answer these in detail at the meeting. In addition, if committee members wish specific heads of service to attend the meeting this should also be raised in advance.

### Purpose of Report

1. To report the final year end position for revenue and capital expenditure against budget for the financial year 2020/21.

### Strategic Objectives

2. The allocation of financial resources within the revenue and capital budgets needs to match the objectives agreed by the council. The outturn report shows how these resources have been used in year.

## Background

3. The attached papers contain summarised schedules of revenue and capital expenditure for 2020/21; they also present an explanation of the significant variances against budget. This is presented by service. All the figures in this report are pre-audit and may be subject to some change following the conclusion of the audit of the Statement of Accounts.

### Revenue outturn 2020/21

4. In February 2020 the council approved a net expenditure budget of £15.1 million which was subsequently revised in October 2020 to £16.2 million. The increase was funded from revenue reserves, primarily to reflect the financial impact of the coronavirus pandemic. This includes costs incurred in supporting residents and businesses affected by the pandemic, together with anticipated reductions in a number of the council's key income streams which had been affected by the country going into lockdown. The budget adjustments are shown as follows in table 1 below:

**Table 1: Revised budget 2020/21**

	<b>£000</b>
Original net expenditure budget 2020/21	<b>15,121</b>
Impact of Coronavirus pandemic:	
Additional expenditure pressures	1,072
Additional income pressures	2,653
Additional grant funding	<b>(3,144)</b>
Other revisions	475
<b>Total revisions</b>	<b>1,056</b>
<b>Total revised expenditure budget 2020/21</b>	<b>16,177</b>

5. The budget was further amended to include one-off budgets that had been carried forward from the previous financial year. With the inclusion of budget carry forwards and other in-year changes, the working budget for 2020/21 was increased to £21.9 million.
6. Against the working budget of £21.9 million net expenditure at year end was £15.5 million. This equates to a favourable variation of £6.4 million, which has been transferred to the council's reserves. Detail summary by service is shown in table 2 below.

**Table 2: summary of revenue budgets and variance**

Summary of revenue budgets and variance	Budget £000	Actual £000	Variance £000	Notes
Strategic Management Team	995	836	(159)	(a)
Corporate Services	4,901	4,101	(800)	
Development & Regeneration	4,023	936	(3,087)	
Finance	419	593	174	
Housing & Environment	7,185	5,941	(1,244)	
Legal & Democratic	1,086	977	(109)	
Partnerships	3,369	3,221	(148)	
Planning	2,253	976	(1,277)	
Policy & Programmes	706	534	(172)	
Contingency	(3,017)	(2,589)	428	
<b>Service Expenditure</b>	<b>21,920</b>	<b>15,526</b>	<b>(6,394)</b>	
Investment Income	(2,583)	(2,474)	109	(b)
<b>Net Expenditure</b>	<b>19,337</b>	<b>13,052</b>	<b>(6,285)</b>	

**Notes:**

- a. Finance line contains housing benefits and rent allowances funded by government grant as shown in table 3 below.
- b. The council's treasury management outturn report will be considered by joint Audit and Governance Committee, Cabinet and Council.

**Table 3: housing benefits and rent allowances**

	Budget £000	Actual £000	Variance £000
Rent allowance payments	18,228	20,380	2,152
Government subsidy income	(17,780)	(19,628)	(1,848)
Rent allowance overpayments	(449)	(740)	(291)
<b>Net Position</b>	<b>(1)</b>	<b>12</b>	<b>13</b>

7. Appendix 1 analyses income and expenditure across service areas. This appendix shows that the expenditure budget was £52.8 million compared to an actual spend of £50.7 million. This results in an underspend of £2.1 million, around 3.9 per cent of total expenditure. The income budget was £30.9 million compared to actual income of £35.2 million giving a favourable outcome in income of £4.3 million or around 13.9 per cent.

8. Table 4 below provides a further analysis of the revenue outturn position.

**Table 4: variations between budgeted and actual revenue income and expenditure**

Service	Total Variance £000	TRANSFERS		Net Variances after Transfers £000	VARIANCES BREAKDOWN	
		Under- spend c/fwd. to 2021/22 £000	Grant Income transferred to reserves £000		Employee Costs £000	Other £000
Strategic Management	(159)	163	0	5	30	(25)
Corporate Services	(800)	170	0	(630)	(559)	(71)
Development & Regeneration	(3,088)	2,816	275	3	59	(56)
Finance	174	17	0	192	69	123
Housing & Environment	(1,244)	341	329	(573)	88	(661)
Legal & Democratic	(109)	0	0	(109)	61	(170)
Partnerships	(148)	63	0	(85)	41	(126)
Planning	(1,276)	81	80	(1,115)	(251)	(864)
Policy & Programmes	(173)	164	0	(9)	8	(17)
Contingency	428	0	0	428	78	350
<b>Direct Service Expenditure</b>	<b>(6,394)</b>	<b>3,816</b>	<b>684</b>	<b>(1,894)</b>	<b>(376)</b>	<b>(1,518)</b>
Investment Income	108	0	0	108	0	108
<b>Net Expenditure</b>	<b>(6,286)</b>	<b>3,816</b>	<b>684</b>	<b>(1,786)</b>	<b>(376)</b>	<b>(1,410)</b>

**Budgets carried forward to 2021/22**

9. As shown in table 4, of the £6.4 million favourable variance to budget, £3.8 million represents slippage in one-off budgets that have been agreed as budget carry forwards to 2021/22. A further £0.7 million of unbudgeted grant income received in year has been transferred to reserves for future expenditure.
10. The most significant carry forwards were in Development and Regeneration, representing £1.4 million for Didcot Garden Town and Gateway projects, and £1.4 million for Berinsfield regeneration. Details of all the carried forward budgets are included in Appendix 2. The unbudgeted grant income received in the financial year was £0.7 million. This income will either be transferred to reserves and set against expenditure in 2021-22 or in the case of the neighbourhood planning grant offsets expenditure in previous years. The breakdown of this funding is shown in table 5 below.

**Table 5: Grant funding transferred to reserves**

<b>Grant</b>	<b>£</b>
Neighbourhood Planning	80,000
Berinsfield regeneration	150,000
Flexible homeless support grant	203,648
Homes England DGT funding	125,000
Preventing homelessness	78,976
Local Authority compliance & enforcement	46,849
<b>TOTAL</b>	<b>684,473</b>

**Employee costs**

11. Employment costs shows an overall underspend of £376,000 for the year with the largest variances being in Corporate Services and Planning.
12. The underspend in Corporate Services was primarily the result of a £400,000 reduction in the fixed cost element of the council's contribution to the pension fund following the latest triennial valuation. The results of the valuation were received after the budget was set. In addition, there were staff underspends arising in Cornerstone due to staff employed there being redeployed elsewhere in the council to support the response to the pandemic. The corporate training budget was also underspent by £56,000 at year end.
13. Planning salary costs were underspent by £486,000 due to difficulties experienced in recruiting staff. This was offset by agency staff costs of £235,000 to cover some of the vacancies, giving an overall favourable variance of £251,000. This variance was due to vacancies that could not be recruited to or covered by agency staff which, notwithstanding increased workloads, resulted in lower performance on minor and other applications and delayed responses on consultations.

**Other variances over £50,000**

14. Excluding the carry forwards to 2021/22, grant income transferred to reserves and employee cost variances, net revenue expenditure was £1.5 million underspent against working budget. The significant variations from budget are explained below.

**Development & Regeneration**

15. The costs of running the council's leisure centres was £185,000 below the revised budget at year end. The budget was heavily revised due to the closure of the leisure centres caused by the pandemic and the revision was made before it was known that the council would receive National Leisure Recovery Funding from the government of £260,000.
16. Income from the council's commercial sites was also revised downwards during the year based on estimates of what would be achieved but at year end there was still an overspend of over £60,000, reflecting the difficult operating conditions experienced in year. There was also an overspend of over £50,000 on the costs of running the council buildings during the year primarily due to additional staffing costs being incurred and a loss of rental income.

## Finance

17. The revenues and benefits client budget was overspent by £78,000 at year end. This primarily reflected the loss of court fee income during 2020/21 due to the suspension of debt recovery action during the pandemic. This recovery action has now restarted.

## Housing & Environment Services

18. Overall, waste and street cleansing services were underspent by over £400,000. Costs associated with recycling were £201,000 below budget due to a lower indexation increase than expected to the contract payments and an increase in recycling tonnage. On refuse collection there was an underspend of £112,000 again caused in part by the lower indexation increase, plus also lower delivery costs than expected. On garden waste, the number of customers increased in year leading to a net underspend of £63,000. Street cleansing was also underspent by £60,000 primarily due to the indexation increase, and again costs were lower than budgeted.
19. Income from licensing was revised downwards in year in expectation of lower volumes due to the pandemic. At year end licensing was underspent against the revised budget by £117,000 reflecting that the in-year revision in income had been too pessimistic, albeit that the outturn figure was lower than originally budgeted for the year.

## Partnerships

20. There was an underspend of £55,000 on the Five Councils contract reflecting changes to profiling of contract charges following the insourcing of the exchequer and payroll functions at the start of the financial year.

## Planning Services

21. The Planning income budget for Building Control services and Development Management was initially set at £2.5 million and subsequently reduced to £2.1 million. Although a downturn in activity was expected due to the pandemic the income for the year was £2.9 million, resulting in a favourable variance against the revised budget of £0.8 million. This variance however was attributable to major projects, including three solar farms which are not labour intensive to process and therefore were not impacted by the staff shortages mentioned under employee costs above. The income includes reimbursement received from Oxfordshire County Council of £100,000 in respect of officers working on the Oxfordshire 2050 plan.
22. Progress on the new local plan stalled due to the pandemic, confirmation of corporate objectives and progress of 2035 local plan examination. The costs relating to the local plan was also less than expected due to the examination being held virtually. As a result, and excluding employee cost savings identified above, the Policy Team was underspent against budget by £110,000.

**Contingency**

23. When the revised budget was set, provision was made for losses in income from sales, fees and charges to be met under the government’s sales fees and charges compensation scheme. However, as identified above, a number of the council’s key income streams, including building control and planning, performed better than expected in year. This led to claims from government under the compensation scheme being over £450,000 lower than estimated when the revised budget was set.

**Comparison to previous year revenue outturn**

24. A comparison of the 2019/20 revenue outturn to 2020/21 is shown in table 6 below.

**Table 6: 2019/20 and 2020/21 revenue outturn**

	<b>2019/20 Total £000</b>	<b>2020/21 Total £000</b>
Income	1,902	(4,280)
Expenditure	(5,832)	(2,114)
<b>Net position before Carried Forward Budgets</b>	<b>(3,930)</b>	<b>(6,394)</b>
Carried Forward Budgets	3,271	3,816
<b>Net position after Carried Forward Budgets</b>	<b>(659)</b>	<b>(2,578)</b>

**Capital outturn 2020/21**

25. The original capital budget for 2020/21, including growth, was agreed in February 2020 at over £26 million. Details of the changes to the capital programme in year are summarised in table 7 below:

**Table 7: movement on capital programme**

	<b>2020/21 £000</b>
Original capital budget	26,323
Roll forward from prior years	4,075
Schemes deleted	(20)
Additions in year (externally funded)	859
Additions in year (other)	228
Slippage to future years	(8,254)
<b>Capital programme 31 March 2021</b>	<b>23,211</b>
Made up of:	
Approved programme	13,290
Provisional programme	9,921
<b>Capital programme 31 March 2021</b>	<b>23,211</b>



26. Capital expenditure for 2020/21 was £1.6 million, a variance of £11.7 million against the approved programme for the year of £13.3 million. Details of the variance of spend against the approved capital programme working budget is shown in appendix 3 to this report.
27. During the year, budget holders review their projects and identify those where delays mean that the current working budget will not be spent in year. The budget profile is then moved to reflect the new spend profile and budgets are slipped into future years if applicable. Slipped budgets remain committed for use in future years. During the year £8.3 million was slipped in this way. A list of these schemes is shown in appendix 4.

### **Capital receipts**

28. Capital receipts in year amounted to £62,000. Repayments of Catalyst loans make up £31,000 of this total.

### **Financial, legal and any other implications**

29. The financial implications are as set out in the body of the report. There are no other implications of this report.

### **Conclusion**

30. The 2020/21 financial year was particularly challenging as the council faced the impact of the Coronavirus pandemic, but at year end the outturn position on revenue and capital was an underspend against the working budget for the year. Details of major variances are detailed within this report and the appendices.

### **Appendices**

1. Revenue outturn – expenditure and income variance
2. Revenue carry - forward 2020/21 requests
3. Capital outturn – summary and commentary
4. Capital outturn – slippage

### **Background Papers**

- Budget Papers for 2020/21

## South Oxfordshire DC variance by income and expenditure 2020/21

Service Team	Expenditure			Income			Total			Notes
	Budget £000	Actual £000	Variance £000	Budget £000	Actual £000	Variance £000	Budget £000	Actual £000	Variance £000	
Strategic Management	995	836	(159)	0	0	0	995	836	(159)	(a)
Corporate Services	5,296	4,083	(1,213)	(394)	19	413	4,902	4,102	(800)	
Development & Regeneration	5,993	3,655	(2,338)	(1,969)	(2,720)	(751)	4,024	935	(3,089)	
Finance	19,235	21,553	2,318	(18,816)	(20,960)	(2,144)	419	593	174	
Housing & Environment	11,318	10,935	(383)	(4,133)	(4,993)	(860)	7,185	5,942	(1,243)	
Legal & Democratic	1,394	1,342	(52)	(308)	(365)	(57)	1,086	977	(109)	
Partnerships	3,369	3,370	1	0	(149)	(149)	3,369	3,221	(148)	
Planning	4,389	4,178	(211)	(2,136)	(3,201)	(1,065)	2,253	977	(1,276)	
Policy & Programmes	706	756	50	0	(222)	(222)	706	534	(172)	
Contingency	127	0	(127)	(3,144)	(2,589)	555	(3,017)	(2,589)	428	
<b>Service Expenditure</b>	<b>52,822</b>	<b>50,708</b>	<b>(2,114)</b>	<b>(30,900)</b>	<b>(35,180)</b>	<b>(4,280)</b>	<b>21,922</b>	<b>15,528</b>	<b>(6,394)</b>	
Investment Income				(2,583)	(2,474)	109	(2,583)	(2,474)	109	(b)
<b>Net Expenditure</b>	<b>52,822</b>	<b>50,708</b>	<b>(2,114)</b>	<b>(33,483)</b>	<b>(37,654)</b>	<b>(4,171)</b>	<b>19,339</b>	<b>13,054</b>	<b>(6,285)</b>	

Notes:

- a) Finance includes housing benefits and rent allowances funded by government grant
- b) The councils's treasury management outturn report will be considered by joint Audit and Governance Committee and cabinet and council

Appendix 2

SOUTH Revenue Carry Forwards for Revenue Expenditure 2020-21 - Requests				
Budget code	Carried Forward From 2019-20	New Carry Forward (Spend ) 2020-21	Total Carried Forward	Reason carry forward needed
	£	£	£	
<b>Strategic Management Board</b>				
4400 CA01		163,361	163,361	One off budget to fund transformation activities
		<b>163,361</b>	<b>163,361</b>	
<b>Corporate Services</b>				
4400 CB11		170,500	170,500	
	<b>0</b>	<b>170,500</b>	<b>170,500</b>	
<b>Development and Regeneration</b>				
4000/SD01		3,000	3,000	SODC received one-off external grant funding for outdoor table tennis tables for Charlgrove, Beckley & Stowood, Lewknor, Benson Parish Councils and for Didcot Town Council. SODC needs to provide match funding for the table. Project was due to be completed in March 2021 but was delayed. Each Council to receive £600
2000/LE05		19,822	19,822	Needed for essential capital work project - refurbishment of disabled changing facilities on the wet side of Thame Leisure Centre. Project could not be completed in 2020/21 due to pandemic and 2020/21/22 budget is already fully committed to other essential capital work projects
4655/AH03 4655/CA02		112,701 349,914	112,701 349,914	Accelerated Housing & Didcot Garden Town - Consultants Projects This request is to carry forward £349,914 forward to CA02, account 4655. The funding will support continued work to develop Didcot including: 1) a feasibility study for Jubilee Way roundabout, 2) developing continuity between the Orchard Centre and the Gateway development site, and 3) consultant and land assembly costs to implement various projects. This funding supports project delivery for the Didcot Garden Town Delivery Plan approved in October 2017. The funding in account 4655 was allocated for consultant fees to implement growth in Didcot. The revenue was received from national government grants to support Didcot as a "Growth Point" and development of the gateway site in Didcot. Unspent revenue can only be used for this program.
AH02 4660/AH02		750,692	750,692	Didcot Gateway & town centre funding - Budget made up of grant funding for long term projects
4662/AH02 4655/AH02 CA20		28,279 137,616	28,279 137,616	One off funding for project on Broadway Didcot One off funding for project on Broadway Didcot
1100/CA20 1400/CA20 4055/CA20 4066/CA20		32,032 1,000 4,505 17,348	32,032 1,000 4,505 17,348	Berinsfield - Agency Staff - Budget made up of grant funding for long term project Berinsfield - Staff Training - Budget made up of grant funding for long term project Berinsfield - Consultation Costs - Budget made up of grant funding for long term project Berinsfield - other expenses - Budget funding for a long term project (£52,075 vired to a Community Services budget)
4400/CA20 4503/CA20 4651/CA20 4655/CA20		513,002 2,000 42,280 565,196	513,002 2,000 42,280 565,196	Berinsfield - fees & hired services - Budget made up of grant funding for long term project Berinsfield - Communication/Postage - Budget made up of grant funding for long term project Berinsfield - Legal Costs Projects - Budget made up of grant funding for long term project Berinsfield Community Investment - Consultants Projects - Budget made up of grant funding for long term project
4655/LE20		218,403	218,403	The underspend is due to the delay in Berinsfield co-location project delivery, which was caused by an uncertainty over housing numbers in/around Berinsfield and linked to the Berinsfield regeneration project. This is a one-off revenue budget for the project and, therefore, there is no 2021/22 budget available to fund the project
4655/LE01		37,500	37,500	One off budget to review and develop an active communities strategy
		<b>2,835,290</b>	<b>2,835,290</b>	
<b>Housing &amp; Environment</b>				
EH06 4660 EH06		44,670	44,670	Specific one-off air quality projects funding allocated by South CILs in 2018 - Further projects still to be identified and funded. Annual budget for this account (£10,800) is to maintain our air quality monitoring responsibilities, it is not for projects to improve local air quality.
2006/LD01		530	530	This budget was set up using CIL to cover repair works required to a river wall and bank in Hales Meadow, Abingdon. Unfortunately, delays in getting the works contract finalised delayed the ability to provide purchase orders in March. This contract was instead completed on 09 April 2021 at which point PO's were issued **
4400/OP02 4450/HM01		133,142 142,000	133,142 142,000	Public Realm one off budget required to complete set up of new Grounds Team Budget to fund temporary staff to assist with additional workload due to Covid pandemic
	<b>0</b>	<b>320,342</b>	<b>320,342</b>	
<b>Policy &amp; Programmes</b>				
4020/HT01 9027 CO20		97,305 66,352	97,305 66,352	One off growth for climate emergency work COVID support grant (Community hub)
		<b>163,657</b>	<b>163,657</b>	
<b>Partnerships</b>				
4066 GD01		53,758	53,758	This came from a one off growth bid to fund our costs for staffing the Growth Board (our share) and the costs of hosting and aspects of the Growth Deal. We are not using a recurring budget at the present time as a) Growth Board management is under review, and b) Covid 19 means that we have not been in a position to think about restructuring our funding arrangements with an ongoing budget. We will revisit this next year.
4066/SV01		9,604	9,604	Science Vale Grant money, roll forward until spent
		<b>63,362</b>	<b>63,362</b>	
<b>Finance</b>				
4055/US01		18,887	18,887	Grant funding Universal Credits used to fund revenue expenditure
		<b>18,887</b>	<b>18,887</b>	
<b>Planning</b>				
9027 NP03		80,986	80,986	
	<b>0</b>	<b>80,986</b>	<b>80,986</b>	
<b>TOTAL TO C/F</b>	<b>0</b>	<b>3,816,385</b>	<b>3,816,385</b>	

South Oxfordshire DC 2020/21 capital budget monitoring

	<b>Budget</b>	<b>Outturn</b>	<b>Outturn variance</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Corporate services</b>	783	549	(234)
<b>Development &amp; Regeneration</b>	9,490	91	(9,399)
<b>Finance</b>	170	117	(53)
<b>Housing &amp; Environment</b>	2,847	793	(2,054)
<b>Total working budget</b>	<b>13,290</b>	<b>1,550</b>	<b>(11,740)</b>
<b>Percentage</b>			<b>-88%</b>

Note: Budget is the full year working budget, Percentage is the total variance excluding contingency as a ratio of the budget

**Explanation of significant variances**

**Corporate Services**

The budget for new offices at Crowmarsh was underspent by £206,000. Work is progressing however and the budget has been slipped into 2021/22

**Development & Regeneration**

The Covid pandemic lockdown caused a delay in works on leisure centres. These budgets have been slipped to 2021/22

CIL expenditure totalling £9 million was not finalised until 2021/22 and £6 million was paid in the first quarter to Oxfordshire County Council. The budget was slipped from 2020/21.

**Finance**

A new general ledger system was implemented in the final month of 2020/21. Final payments are not due until 2021/22 and the budget has been slipped.

**Housing and Environment**

There is a long lead time on Disabled Facilities Grants and, coupled with delays during the pandemic, there is an underspend of £2,285,000. This will be slipped to 2021/22.

<b>South Oxfordshire DC slippage of capital schemes from 2020/21 to later years</b>	
<b>Corporate services</b>	
Office	3,840
Community grants 2016/17	125
Community grants 2017/18	23
Community grants 2018/19	69
Community grants 2019/20	130
	<b>4,187</b>
<b>Development and Regeneration</b>	
	<b>£000</b>
Thame learner pool conversion	292
Thame LC - gym equipment replacement	1
Sports hall floor Berinsfield	60
Leisure centre essential works	890
Growth points	1,275
	<b>2,518</b>
<b>Housing and Environment</b>	
Refurbishment of Kidmore End cemetery	34
CCTV	44
Housing Act Works Refurbishment	355
Temporary Accommodation	1,000
Flood alleviation	116
	<b>1,549</b>
<b>Total</b>	<b>8,254</b>